

## WuXi AppTec DMPK - Privacy Policy

**Last Updated:** 10th Jan 2024

Thank you (“you” or “your”) for visiting the WuXi AppTec DMPK Catalog website (the “Website”)!

This Privacy Policy explains how we collect, use and disclose your information. Please carefully read and make sure you understand this Privacy Policy before you use or access the Website.

### 1. What Types of Information We Collect about You

We may collect the following categories of information when you use the Website:

**Information you provide to us.** We may collect your personal information you provide to us. When you send us a message through the “Contact Us” page on the Website, you need to provide your personal identity and contact information such as your name, email address, phone number, located country and city, and may also provide us with your employment information such as your employer and your job title. We may also obtain information about you in your correspondence with us, for example in your comments, questions, feedbacks and other content made available by you through features of the Website.

**Information collected by us.** We may automatically collect some of your information during your use of the Website. Such information may include:

- **Technical and device information.** We may collect certain technical information about you and your device. This information may include, but not limited to, your IP address, system time zone, system language and other system or network identifier information.
- **Operation and behavioral information.** We automatically collect information generated when you access the Website and log your usage activities on the Website, including how long you spent on the Website, which parts of the Website you visited and what information you accessed.
- **Cookies or similar technologies.** The Website may use “cookies” and other tracking technologies in order to store user-provided information. Cookies are pieces of information sent by a web server to a user’s browser. Cookies may include information such as user preferences, time spent on a website and pages visited. We use the information to identify you and to customize and improve your experience on the Website. You can manage the placement of cookies on your devices through the features found in most browsers. For example, you may set most browsers to notify you if you receive a cookie, or you may choose to block cookies with your browser, but please note that not accepting cookies may limit your use of some features of the Website. In addition, please note that currently the Website does not respond to “do not track” signals.

**Information from third parties.** We may obtain your personal information from third party platforms and our service providers regarding your use of and access to the Website, such as your system country/region, brand and model of your device, browsing records, browsed records including the services that you have visited in order to reach our website, search records and click records. For example, we may use Baidu Analytics Demographics and

Interest Reporting to collect information regarding your behavior and demographics on the Website, and to develop website content. This analytics data is not tied to any personal information.

**Protection of your personal information.** All personal information that you provide on this website will be retained for internal use only and will be stored on our company's proprietary servers located within China. Due to the variability of the regions involved in our business, your personal information may need to be transferred to regions outside the jurisdiction where you access this website. In such cases, we will take all necessary technical and administrative measures to ensure the security and legality of such transfer, storage, and processing of your information in accordance with this privacy policy. Unless required by law or regulations or with your explicit consent, we will not provide your personal information to any third party.

## **2. How We Use Your Information**

We may use your information in the following ways:

In accordance with our legitimate interests to provide the Website, we may use your information for

the following purposes:

- to review your comments or questions, and provide you with appropriate services;
- to enforce our terms and policies;
- to process and respond to your requests, queries, applications, complaints and feedbacks;
- to provide support and respond to your requests, feedbacks and queries;
- to monitor, operate, maintain and manage the Website;
- to address and resolve technical issues and bugs;
- to ensure the Website operates effectively and efficiently;
- to detect, prevent or otherwise address security, fraud or technical issues;
- to improve and enhance the features and performance of the Website and relevant services;
- to properly manage and administer our relationship with you;
- to manage our business; and
- to protect, enforce or defend our legitimate rights and interests (including, in relation to a violation of our terms and conditions).

We may use your information for purposes of meeting our legal obligations and responsibilities. We

may also process your information for other purposes as disclosed to you, where we have your consent

to do so, or permitted to do so by law.

## **3. How We Share Your Information**

We may share your information with a variety of third parties as follows:

**Law Enforcement Agencies and Authorities.** We may share your information with competent authorities, courts, third parties, and bodies in response to a court order, summons or subpoena, lawful discovery requests, regulatory requests, or as permitted or required by law, including when we reasonably believe it is necessary or appropriate to investigate, prevent or take action against illegal activities, suspected fraud, or situations

involving potential threats to the physical safety of any person.

#### **4. How We Protect Your Information**

We implement security measures and maintain physical, electronic and managerial procedures in accordance with this Privacy Policy in order to safeguard and secure your information processed by us. However, no data transmission over the Internet is completely secure, and we cannot guarantee the security of your information. All the transmission of your information to us should be at your own risk.

#### **5. How Long Do We Keep Your Information**

We retain your information for as long as it is needed for us to provide the Website and services and operate our business, or it is necessary to fulfill the purposes for which such information was collected.

We may also retain your information during the period when we have other legitimate purposes; for example, in the event we are subject to legal, contractual or similar obligations to retain the personal information (e.g., mandatory data retention laws, government orders to preserve data relevant to an investigation), or we may need to retain your information for the purposes of pending or impending litigation or dispute.

#### **6. Your Rights**

We respect and attach great importance to your rights in connection with your personal information, including the following:

**Right of Access.** You are entitled to request us to confirm whether we process your personal information and, request a copy of your personal information.

**Right to Rectification.** If any of your personal information collected by us is incomplete or inaccurate, you can ask us to correct or update such information.

**Right to Erasure.** In certain circumstances, you can request us to delete all or some of your personal information:

- Our processing of your personal information violates applicable laws and regulations;
- We collected or used your personal information without your consent;
- Our processing of your personal information violates our agreement with you;
- The purpose of processing your personal information has been achieved, cannot be achieved, or is no longer necessary for achieving the processing purpose; or you have withdrawn your consent for us to process your personal information.

**Withdrawal of Consent.** You also have the right to withdraw your consent at any time where our processing of your personal information is based on your consent. However, certain features of the Website and our services may not be available if your consent has been withdrawn.

You may contact us in accordance with Section 10 (*Contact Us*) to exercise any of your rights. Unless otherwise stipulated by laws and regulations, we will respond within 15 working days. In order to protect your privacy, we may require you to provide additional information to demonstrate your identity before we process your request.

#### **7. Children**

The Website is not directed at children under the age of 14 or equivalent minimum age in the relevant jurisdiction. We do not knowingly collect any personally identifiable information from any persons under such age. If we discover that we have actually collected such information, we will promptly proceed with the deletion.

## **8. Changes**

We reserve the right to change this Privacy Policy from time to time at our sole discretion. Without your explicit consent, we will not diminish the rights you are entitled to according to this policy. We will notify you of any material changes through a notification on the Website, and such change will only apply to information collected after the revised Privacy Policy takes effect. Any changes to this Privacy Policy will become effective immediately after being posted. We encourage you to periodically review this Privacy Policy to stay informed of changes and on how we are protecting your personal information.

## **9. Contact Us**

If you have any questions or concerns regarding this Privacy Policy, please contact us via [DMPK\\_Service@wuxiapptec.com](mailto:DMPK_Service@wuxiapptec.com).